

COVID-19 Checklist Version 2. 24/03/2020

Confirm Roles - green zone (clean runners) and red zone staff, and transfer staff.

Have you gathered the correct PPE? Red Zone – AGP PPE, and Green Zone - non AGP PPE.

Does everyone know where to Donn and Doff PPE?

Identify everyone a PPE buddy.

Are your pockets empty and name badges removed?

Have the drug keys been given to the clean runner in the anaesthetic room green zone?

Emergency anaesthetic equipment discussed and location identified?

Surgical emergency equipment discussed and location identified?

Have you left your blood fridge bar code with the clean runner in the anaesthetic room?

If you are on call have you made arrangements to limit phone calls, or made alternative arrangements if possible?

Do you have a writing sheet (plain sheet of paper laminated) and dry wipe marker? This can be used to aid communication, please bin at the end of the case.

Specimen form/s where possible should be printed in advance, there is no OPERA access in theatre.

Have you allocated staff to clear the route of unnecessary personnel?

If any other staff are required for the case, i.e radiographer, please check the following: informed of patient status, fitted for FFP3, aware of donning and donning areas, aware of red zones and green zones.

Do not select the camouflage lead gowns for use.

COVID-19 Patient In

Patient must wear a fluid resistant surgical mask on route to theatre.

Patient to enter Theatre 9 via normal exit doors (not through the anaesthetic room)

The Anaesthetist and Anaesthetic Assistant must be in full AGP PPE in the red zone to receive the patient.

The orange tape markers are 2m apart ideally the patients head should be at least 2m from the anaesthetic room green zone in case the doors need to be opened in an emergency during an AGP.

Ensure that the clean runner in the green zone prep room has a data form? As there is no OPERA access in the theatre. (Collect from theatre 1).

Ensure that the runner in the green zone has newly printed patient labels for the count book, so that patient stickers from the red zone don't track into the green zone.

Before handing in an implant, the runner in the green zone should remove an implant label for the count book, to prevent implant stickers from the red zone moving into the green zone.

The count book must be completed in the prep room green zone by the clean runner.

No hand to hand passing from the green zone to the red zone

Passing items from the green zone to the red zone: small or light items should be passed via a yellow tray covered with a plastic bag, the red zone staff should take the item in the bag without touching the yellow tray. Heavy items should be placed on the passing trolley.

Ensure x-ray images are saved to prevent x-ray staff having to return to the red zone (a waste of PPE).

The clean runner in the prep room green zone should prepare and leave ABHR, actichlor (x2 bottles may be needed), dry wipes, and inco pads in the doffing area. (Actichlor on the inco pads can be used to help decontaminate the soles of the theatre clogs.)

Consider having a blanket in the prep room to cover the patient (if needed prior to bringing the bed in)

If staffing allows designate a corridor clean runner, no PPE required.

COVID-19 Patient Out

Patient recovered in the red zone in theatre.

Patient transferred back to ward.

Staff doff PPE, remove theatre hat and clean shoes. Clean prescription glasses.

The Theatre requires down time of 20 minutes, it can then be cleaned by staff wearing non- AGP PPE.

Then contact the domestics to request a theatre deep clean. (Due to theatre air changes they do not need to wait an hour)

Clinical Waste - normal handling, normal route

Instrumentation – normal handling, normal route

Sharps – close sharps bins and remove from the red zone after each case.

Specimens – Micro and path normal

****for urgent specimens please phone the taxi company to uplift the specimen from the main entrance, please ask the taxi company to phone you when the driver has arrived, out of hours a member of the theatre team will have to take the specimen down to the main entrance.****

Any equipment that is to be cleaned and removed from theatre 9 (lap stack etc) roll the wheels over an actichlor soaked inco pads.

Ask the radiographer to return to the theatre to clean their equipment, including rolling the wheels over actichlor soaked inco pad.

Let stores staff know that the cart with the COVID case instruments needs collecting, and ask them to contact the porters for uplift.

Currently no corridor/lift cleaning required.